

MINUTES
CHILTON COMMON COUNCIL MEETING
TUESDAY, MAY 5, 2020
@Chilton Public Library, 221 Park Street
6:30PM

The meeting was called to order by Mayor Reinl at 6:30PM.

COMMON COUNCIL ROLL CALL

Mayor Tom Reinl, Councilmembers Ron Gruett, Clayton Thornber, Andrew Deehr, Peggy Loose, Joe Schoenborn, Jon Kragh and Mike Goebel were in attendance. Kathy Schmitzer was absent. Seven (7) council members were present, a quorum to conduct business was declared.

General Attendance

Derek McDermott, City Attorney; Chris Marx, DPW; Henry Veleker, Interim Administrator, Rick Jaeckels, Betty Schilling, Chilton Journal and Rebecca Barry, Library Director assisting with technology, were also in attendance. Police Chief Craig Plehn, Kevin Behnke, CPA, Hawkins, Ash, City Auditor and Dave Kohls, Tri-County News joined remotely.

PLEDGE OF ALLEGIANCE

All in attendance rose and recited the Pledge of Allegiance.

APPROVE MINUTES

A motion was made by Thornber, seconded by Goebel and carried to approve the April 21, 2020 Council minutes.

REPORT OF OFFICERS

Mayor Reinl

- Board of Review went smoothly. No appeals heard. City Assessor noted that residential property is @ 90% of value for two years in a row. Should this occur for 5 years in a row than the Department of Revenue will require a revaluation? Mayor Reinl said the City needs to keep an eye on this.
- 19 COVID cases in Calumet County
- City parks are open however the bathrooms are closed to mirror the actions Gov. Evers took with the state parks that are open.
- Mayor Reinl has been contacted by a tavern owner inquiring about the City's position concerning the annual alcoholic beverage licensing for 2020/2021. Mayor Reinl is suggesting to Council that the City waive the annual fee to support them. He is suggesting just the taverns as the other licensed establishments such as convenience stores have remained open and they continue to operate.
- Heartland Business Solutions, the firm chosen to implement the City's IT project is on site tomorrow and he will be asking them to also look at updating the Council Chambers with technology
- Scheduled meetings. In the packet is a suggested schedule for standing committee meetings. Mayor Reinl feels that the new schedule can save the City some money but also helps staff better plan their workload.

Deputy City Clerk/Interim Administrator Report

H. Veleker referenced his report in the packet and asked the Council if they had any questions concerning the report. There were none.

Monthly Financial Report

A motion was made by Thornber, seconded by Goebel to accept the report. All voted in favor.

Approve Operator License Application

A motion was made by Gruett, seconded by Schoenborn and carried to approve Operator License application for Jacqueline Theiss.

Approve Six Month Class "B" Beer License for Calumet County VFW Post 3153

A motion was made by Gruett, seconded by Deehr to Approve the license application for Calumet County VFW Post 3153. A question was raised as to whether there was a fee for this application. It was confirmed that there was a total fee of \$85.00. All voted in favor.

Director of Public Works.

- State St. project continues. There is about 2 weeks of utility construction left. Pre-construction meeting for the roadway work was held today. That work will start on May 18, about 3 weeks ahead of schedule. September 5 is the substantial completion date.
- Street crew is now in a more normal rotation with mowing, brush pick-up and park upkeep.
- WWTP and Water – summer operations kicking in. Did experience some equipment failure at the plant concerning the reservoir located at Treatment Plant #8.

AUDIENCE PARTICIPATION

None.

REPORT OF COMMITTEES

None

NEW BUSINESS

2019 Annual Audit Report

Mayor Reinl introduced Kevin Behnke the City's auditor who referred the Council to the Summary Financial Report and in particular Page 2. He stated:

- The General Fund total fund balance at year's end was \$2,265,916.
- Of that amount \$21,706 is nonspendable, \$1,151,606 is committed for subsequent year's expenditures and \$1,092,604 can be spent at the Council's discretion.
- The unassigned amount is equal to about 35% of General Fund expenditures or about 4 months of expenditures
- Decrease of \$84,030 was not anticipated.

Mr. Behnke then reviewed the financials for TIDs 4, 6 and 7 and he finished with a review of the Water and Sewer Fund Rate of Return, 0.53% and -5.56% respectively.

Mayor Reinl asked what a good rate of return is on the utilities. Mr. Behnke stated the goal is to be a positive percentage but in some years major projects are undertaken or unexpected expenditures occur that create a negative rate of return.

Councilmember Kragh asked about the \$84,000 shortfall in the General Fund. Mr. Behnke explained that the two main causes were a slight reduction in revenues but also actual operating transfers in were less than budgeted. He also mentioned that a budget is a plan and that government hadn't budgeted for the COVID-19 pandemic this year.

A motion was made by Goebel, seconded by Gruett to accept the 2019 Audit Report and place on file. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

UNFINISHED BUSINESS

Ordinance No. 1165

H. Veleker referenced his memo in the packet which had the draft ordinance and supporting documentation. He stated that this project has been underway for a few months and that he was picking it up where the former City Clerk had left it. The main element was the need to conform the City's building regulations with those of the state

of Wisconsin as it concerns commercial electrical inspection. He noted that he ran the draft ordinance by the Department of Safety and Professional Services (DSPS) staff for review and Attorney McDermott. He reviewed the couple of changes to the City's Building Codes that were highlighted in the ordinance.

A motion was made by Deehr, seconded by Goebel to approve Ordinance No. 1165, An Ordinance Adopting Wisconsin Administrative Code Chapter SPS 316 in its Entirety and Amending Chapter Ten, Building Regulations of City of Chilton, Wisconsin Municipal Code and waive the reading. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

Ordinance No. 1166

Mayor Reinl introduced the ordinance. Councilmember Kragh thinks the ordinance is a bad idea. He doesn't perceive a problem. Thinks it is government overreach. Mayor Reinl suggested that Mr. Kragh come by his office to see the number of cats. Councilmember Goebel reminded the Council that the ordinance is just not about cats in residential areas but also businesses.

A motion was made by Goebel, seconded by Loose to Approve Ordinance No. 1166, An Ordinance Amending Chapter Seven, Orderly Conduct of the City of Chilton, Wisconsin Municipal Code and waive the reading. A poll vote was taken. The motion carried with 5 Ayes (Goebel, Gruett, Thornber, Schoenborn and Loose), 2 Nays (Kragh and Deehr), 0 Abstain and 1 Absent.

COMMUNICATION

The Building/Plumbing Report for April 2020 was reviewed and placed on file.

APPROVAL PAYMENT OF BILLS

Thornber made a motion, seconded by Deehr to approve payment of the bills. Voucher No. 85234 through Voucher No.85294 or accounts payable and payrolls totaling \$241,956.84. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

CLOSED SESSION

Thornber made a motion, seconded by Goebel to convene into Closed Session in Accordance with WI Stats, 19.85(1)(e) Deliberating or negotiating the Purchasing of Public Properties, The Investing of Public Funds, or Conducting Other Specified Public business, Whenever Competitive or Bargaining Reasons Require a Closed Session. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

RETURN TO OPEN SESSION

Thornber made a motion, seconded by Deehr to reconvene into Open Session. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

Deehr made a motion, seconded by Gruett to submit the Counter Offer to Calumet County prepared by Attorney McDermott for a purchase price of \$13,000, with property being rezoned to Industrial – 1 (I-1) with a conditional use permit granted by the City, the proposed use of which would be Government and Cultural uses- non industrial, item (g) of 16.09(7) of City Zoning Code. A poll vote was taken. The motion carried with a vote of 7 Ayes, 0 Nays, 0 Abstain and 1 Absent.

ADJOURNMENT

A motion was made by Thornber, seconded by Deehr and carried to adjourn the meeting.

The meeting adjourned at 7:20PM.

Prepared by:

Henry Veleker

Interim Administrator